District 07-01	Court Date Anne Arundel County - Annapolis	Department of General Services	Page 1 of 9
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2239
Anne Arundel Coun	ty - Annapolis	P.O. Box 275	Forward three (3) copies to address at left.
County		Jessup, Maryland 20794-0275	to address at left.

		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
1 .	Fiscal Records (timecards, leave slip &personnel)	2219	Sect V 1c	1/1/08-12/31/08	20		
			į				
	Closed in 2008						

Closed in 2008 Destruction Approved b	y Maryland State A	rchives				Destruction	n Certific	cation		
/29/20/2 LL	State Archivist	nfu	Signature	of Court C	Official	Ti	tle	_ <u>- </u>	Date	
GS 550-9 (Rev. 03/2010)		Instructions for I	Preparation and Submi	ssion on nex	t page					

District 07-01	MAR 2 3 2012	Department of General Services	Page Z of 9
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2239
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		Authoriz	zation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
1	Traffic/Criminal Miscellaneous Paperwork Dockets and indices to be retained	2219	Sect IV 2a,b	1/1/08-12/31/08	50		
	•		A Annual				
		3-1 1-1 1-1					

Closed in	2008			
Destruction App	proved by Maryland State Archives		Destruction Certification	
3/29/2012 Date	Herrita Archivester fra	Signature of Court O	fficial Title Date	

DGS 550-9 (Rev. 03/2010)

District 07-01	MAR 2 3 2012
Court	Date
Anne Arundel Cour	nty - Annapolis
County	

Department of General Services
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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
1	Traffic file folders Dockets and indices to be retained	2219	Sect IV 2a,b,c	1/1/08-12/31/08	45		
			C				
						,	
	Closed in 2008						

Closed in 2008			
Destruction Approved by Maryland State Archives		Destruction Certific	eation
Date State Archivist	Signature of Court Official	Title	Date

District 07-01	MAR 2 3 2012	Department of General Services	Page 4 of 9
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469 - 2239 Forward three (3) copies
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County			

		Authoriz	ation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
1	Criminal Records	2219	Sect IV 2a,b,c	1/1/08-12/31/08	90		
	Dockets and indices to be retained						
	,		į				
	Closed in 2008				<u> </u>	<u> </u>	<u> </u>

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	Closed in 2008 uction Approved by Maryland State Ar	chives			Des	truction Cei	rtification		
,	2012 Efer State Archivist	nfu -	Signature o	of Court (Official	Title	·	Date	-
DGS 550)-9 (Rev. 03/2010)	Instructions for Preparati	on and Submis	sion on nex	t page				

District 07-01	MAR 2 3 2012	Department of General Services	Page 5 of 9
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	<u>51469-2239</u>
Anne Arundel County - Annapolis		P.O. Box 275	Forward three (3) copies to address at left.
County		Jessup, Maryland 20794-0275	to address at left.

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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
1	Traffic Records	2219	Sect IV 2a,b,c	1/1/08-12/31/08	50		
	Closed in 2008						

Closed in 2008 Destruction Approved by Maryland State Archives		Destruction Certification	n
Date State Archivist	Signature of Court Offic	ial Title	Date

· District 07-01	MAR 2 3 2012	`Department of General Services	Page 6 of 9
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2239
Anne Arundel Cour	nty - Annapolis	P.O. Box 275	Forward three (3) copies to address at left.
County		Jessup, Maryland 20794-0275	to address at left.

					zation				
No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal		
1	Parking Citation Dockets and indices to be retained	2219	Sect IV 2a,b	1/1/08-12/31/08	1				
	Closed in 2008								

Closed in _	2000				
Destruction App	roved by Maryland State Archives		Destruction Certifi	cation	
3/29/2012	Harris Jacobin State Archivist				
Date	State Archivist	Signature of Court Official	Title	Date	

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' District 07-01	MAR 2 3 2012	Department of General Services	Page 7 of 9
Court	Date	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2239
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County		Jessup, Maryland 20794-0275	to address at left.

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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
1	Civil Citations Dockets and indices to be retained	2219	Sect IV 2a,b,c	1/1/08-12/31/08	17		
	Closed in 2008						

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Closed in	2008							
Destruction App	roved by Maryland State Archives			Destr	uction Certi	ification		
3/29/2012	Local Comenfur State Archivist					,		
Date	State Archivist	Signature	of Court Offic	cial	Title		Date	

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District 07-01	MAR 2 3 2012
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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
1	Electronic Recordings DVD's Sound recordings for the period 04-08 February 2008 will be retained for archival purpose	2219	Sect IV 2a,b	1/1/08-12/31/08	1		
	Closed in 2008						

Closed in 2	008							
Closed in 2008 Destruction Approved by Maryland State Archives				Desti	ruction Cer	tification		
/29/2012	I devand a Joseph						· · · · · · · · · · · · · · · · · · ·	:
Date	State Archivist	Signature o	f Court Official		Title	:	Date	

District 07-01		Department of General Services	Page 9 of 9		
Court	DateMAR 2 3 2012	Records Management Division 7275 Waterloo Road (Rte. 175)	51469-2239		
Anne Arundel Co	ounty - Annapolis	P.O. Box 275	Forward three (3) copies to address at left.		
County		Jessup, Maryland 20794-0275			

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No.	Description of Records (Same Title as listed on Schedule)	Retention Schedule No.	Item No.	Inclusive Dates of Records Destroyed	Volume Cubic Feet	Date of Disposal	Method of Disposal
1	Expunged Cases	2219	Sect IV 2(d)	1/1/08-12/31/08	35		
	Closed in 2008						

Closed in	2008							
Destruction Approved by Maryland State Archives		Destruction Certification						
3/29/2012	Howel Janen for State Archivist				-	- +		
Date	State Archivist	Signature of Court	t Official	Title	c c	Date		